

East Brookfield Public Library

Patron Behavior Policy

The East Brookfield Public Library's intended use is to provide access to library materials, information and to serve as a location for general studies and cultural activities. For the library to be enjoyed by all patrons, the following rules and regulations should be observed. Patrons who exhibit behavior inconsistent with the following rules may be asked to leave the library.

1. Many patrons use the library as a place for quiet study. Patrons should respect the rights of others and not engage in loud conversations or noisy activities.

2. Please turn cell phone ringers off while in the library. Please use our entry area for making outgoing calls.

3. Shirts and shoes must be worn in the library.

4. Damaging library property is forbidden.

5. All materials must be checked out before leaving the library.

Bags may be inspected at the door.

6. Verbally or physically harassing staff or other patron is forbidden.

7. Violating another person's privacy is forbidden.

8. No campaigning, soliciting, or petitioning if it violates another person's privacy or rights.

9. With the exception of those assisting patrons with a disability, no animals are allowed in the library without the approval of the director.

10. Children under the age of 10 should not be left unattended.

Parents are responsible for the behavior and supervision of their children.

11. Patrons are responsible for their personal property. Please do not leave items unattended.

12. Bicycles, rollerblades, scooters or similar equipment may not be used in the building or the parking lot. Bicycles should be left in designated areas only.

Please read and follow the rules for the use of any library equipment as posted near each piece of equipment.

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Please cooperate with the library staff, who must interpret and apply these rules and regulations. Your cooperation will help promote excellent library service for everyone.

Any patron violating the above rules may be denied access to the library by the library director or the senior staff member on duty. Patrons whose privileges have been denied may have the decision reviewed by the Library Board of Trustees.

If you have a concern about another person's behavior, please speak with the director or senior staff member.

Revised: 1/2016

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Adopted by the Trustees of the East Brookfield Public Library